

Career Planning Roadmap

A planning template for turning career goals into concrete skill, experience, and job-search actions.

1. Direction

Target role(s) in the next 6-18 months

Why these roles fit my strengths and interests

2. Gap Assessment

Requirement	Current Level	Gap	Next Action

3. 90-Day Action Plan

30 Days	60 Days	90 Days

4. Experience Building

- ☐ Strengthen one portfolio/project example.
- ☐ Deepen one technical or functional skill.
- ☐ Learn one business/domain area.
- ☐ Practice one communication or leadership skill.
- ☐ Create one measurable result in current work.

5. Job Search System

- ☐ Create target company list.
- ☐ Align resume to target role.
- ☐ Align LinkedIn headline/about.
- ☐ Define weekly application/networking target.
- ☐ Schedule interview practice.

Weekly career actions